

PRESIDENTS' COUNCIL MINUTES
February 9, 2010
CC 126 in Bill Brod Community Center • 8:30 – 10:00 am

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	X	Joe Austin	X
Eric Lewis (FTF Pres)	X	Terry Mackey	X
Bob DelGatto (FTF Elect)	absent		
Rosemary Teetor (PTF Pres)	X	Debbie Jenkins, Recorder	X
Kelly White (Clsfd Pres)	X		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Chris Robuck (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Jan Godfrey (Dean of HR)	X		
Janet Paulson (PIO)	X		

2010-11 PC, EPC & BAG Meetings

The 2010-11 Presidents' Council (PC), Expanded Presidents' Council (EPC) and Budget Advisory Group (BAG) meeting schedule (Attachment #1) was presented for a first reading.

- It was agreed that a PC meeting be scheduled for August 11 from 12:00-1:30 pm

Next Steps:

- The meeting schedule will return for second reading and request for approval at EPC on February 16, 2010.

IA #2 Report

The Administrative Project Management Team, Shelly Parini, Joe Austin, Janet Paulson and Terry Mackey, gave an update on the Institutional Activities and Targeted Tasks (IA #2-attachment #2) launched around the web committee activities and goals.

- Details of the Training and Consulting Service (TACS-attachment #3) web redesign strategic plan was discussed at the Presidents' Council meeting on January 5, 2010 and presented to College Council on Friday, February 5th by the Administrative Project Management Team.
- This team was endorsed by Presidents' Council members at the Presidents' Council meeting on February 5, 2010; Joe Austin is taking the lead to go out for a (Request for Proposal) RFP.

Next steps, goals and activities to-date:

- Emails were sent out requesting feedback to the web committee. The feedback was very positive from all staff in regard to the consultants report (TACS document).
- It is the committees plan to, "Do it right the first time", continue answering questions, move cautiously ahead, and meet expectations of staff around web content.
- Conduct regular updates and reviews.
- As bids from vendors are collected through the RFP process:
 - Details of the services we want will be collected and designed.
 - Scope of work will be determined; everything to be included in the website; determine what students are looking for; a renewed approach resulting in being more customer and user friendly (easily maintained, with training, by staff at department or division level).
- Anticipated release of the RFP by the middle of March 2010.
- Selection of vendor date is unknown as of yet
- Prototype will be requested from various vendors then narrowed down to approximately 10; at that point in time we will have a better idea when we will be choosing a vendor.
 - Cost will be a major determining factor
 - Needs to integrate with our social and administrative systems as opposed to something that just looks pretty and navigates well (must integrate with the Portal and CougarTrax).
 - This integration will be handled immediately while other phases move in more slowly.
 - The content management system used to manage the new site is an unknown due to other interfaces, at this time.
- TACS consultant recommends that an ad hoc advisory team for the web committee review RFPs prior to release to general public
- Conception of scope of work on this project will be presented to PC at a future date unknown at this time; Joe Austin will contact Debbie Jenkins when he is ready to report-out to Presidents' Council.

Tuition Recommendation

Tuition and fees increase study was discussed: [attachment #4]

Additional Oregon Community College tuition comparison information: [attachment #5 & 6]

Tuition and fees increase or decrease impact was discussed in addition to the following:

- Decreased funding resources (from the state) directly impacting community college support
- Unemployment rate increase impact
- Increase of student enrollment and reimbursable FTE
- What new: Developmental Education classes that are funded through WIA and Workforce sources
- Unemployment insurance has changed; lends support to some displaced workers
- Students relying on the Oregon Opportunity Grant: Expended by 62-65% this year; approximately 32% left for next year
- PELL grant dollars is all that is left to lend support to the average student who does not qualify for WIA and Workforce dollars.

Next steps and things to consider

Now through March, conversations will continue with staff, students and others on the following:

- \$2 tuition increase plus \$1 dollar general student fee increase
- Discussions at the Board of Education meeting on February 10th.
- American Graduate Initiative
- Oregon Opportunity Grant
- Foundation projection plans
- Setting priorities for expenditures
- Students to discuss how fee dollars are used and assessed
- Fees for service: To the community, staff and students
- How to manage tuition/fees cost impact on students; realizing the hardship impact
- What tuition/fee increases really mean; relay information to students in a transparent way
- Process to meet anticipated cost increases for next year; make clear the impact on the college's operating budget to everyone.
- Concept of tiered tuition guarantee for 2 years
- Are there general fund fees that could cover some general fund expenditures?
- Review further comments from the student population

College Council

Friday, February 5:

- There were great discussions and updates from committees (grounds, website, and international education) and the library. Committees that report out regularly are very important as it gives a sense of accomplishment and lets others know of their many accomplishments. It also gives the opportunity for others to say, "Thank you!"
- Committee membership will be revisited soon.
- Next Meeting: Friday, February 19
- Agendas and minutes): <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports

Associated Student Government (ASG) / Alyssa Fava:

- The ski bus went to the mountain this weekend and was a great success
- February 11 & 12: Flower and balloon sale; get your flowers delivered by the CCC Cougar Mascot for \$5
- Friday, February 12: ASG/OCCSA postcard campaign for Oregon Opportunity Grant (OOG) at the capitol:
 - Approximately 15 CCC ASG students have collected and will deliver over 300 cards to Salem
 - Other colleges are attending and expect approximately 200 people to show-up in support
 - Campaign will stress the point of how college students cannot afford to buy clothing; due to lost funding through the OOG
 - February 9 - 12:30-1:30 pm: Barbecue to bring attention to OOG issue and to get more cards filled out

Classified / Kelly White:

- February 10: Sending out a second bargaining survey
- Discussions and concerns continue regarding many unfilled critical position openings.
- Parking lots are continuing to be full and bursting at the seams with robust student attendance.

PT Faculty / Rosemary Teetor:

- Health insurance reimbursement is in process and professional development applications are due February 11th.
- Sharing information and working with John Keyser on the CCC history project.

FT Faculty / Eric Lewis:

- Faculty Forum: Pulling information together for review of several open positions
- Setting up spring schedules; annual calendar; scheduling and budgeting
- Senate meeting coming up on February 11
- Second bargaining team survey was sent out February 8th.

Exempt / Bill Briare:

No report.

Around the Table Updates

Training for department chairs and chairs of committees is needed.

- It is anticipated that there will be department chair training this year prior to September.
- It is anticipated that there will be committee chair training in September.

Shelly Parini and Janet Paulson reported that the Facebook fan page has been launched.

- We are building community with students and staff; a new partnership between ASG and Community Relations Department.
- February 8: The fan page opened at 4:00 pm and already has 34 fans!
- Picture of Alyssa Fava, in the CCC Cougar suit, is on the page – check it out!

President's Report

Review is in process of the many vacated position openings that are not funded by soft money.

- February 10: Hiring forecast and strategy to proceed will be presented to the Board of Education members by President Truesdell. Process improvement of job opening procedures will be incorporated as well.
- Next steps toward hiring will be shared at Expanded Presidents' Council on February 16th.
- This process and discussion was delayed due to the need to know the outcome of Measures 66 and 67.

Budget Advisory Group meeting times will be pushed back next year to allow for the time needed to receive vital information for making decisions in a timely manner.

As the legislative session continues:

- \$183 M was released yesterday
- Following recalibration of current year; Community Colleges have asked to be left out of this process
- Friday, February 12 & 19: Legislative conference calls at 3:30 pm in President Truesdell's office; anyone who would like to know what is going on with various bills is welcome to attend.

UPCOMING MEETING DATES in 2009-10:

2/16 (expanded), 2/23 (BAG), 3/2, 3/9, 3/16 (expanded), ~~3/23~~ (no meeting), 3/30 (BAG), 4/6, 4/13, 4/20 (expanded), 4/27 (BAG), 5/4, 5/11, 5/18 (expanded), 5/25 (BAG), 6/1, 6/8, and 6/15 (expanded).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Eric Lewis (FTF Pres), Bob DelGatto (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Kelly White (Clsfd Pres), Alyssa Fava (ASG Pres), Chris Robuck (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Jan Godfrey (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins, Recorder.

EXPANDED COUNCIL MEMBERS: PC Members plus Bill Waters, Cyndi Andrews, Joe Austin, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Steffen Moller, Theresa Tuffli, and Bill Zuelke.

BAG Members: Executive Team, Deans, Association Presidents, Bill Waters, Bob DelGatto, Lynda Graf, Mike Watkins or Wes Bruning.
